

# ODL Annual Report - Fiscal Year: 2007

Finalized  Approved

Library: **RONALD J NORICK DOWNTOWN LIBRARY**

## Library Data and Demographics

Section Finalized

Estimated Data?  NO

Name: RONALD J NORICK DOWNTOWN LIBRARY

County: OKLAHOMA Type: BR

Mail Address: SAME AS ST. ADDRESS

Street Address: 300 Park Ave

City: OKLA CITY Zip: 73102-3600 (Street) 73102-3600 (Mail)

Phone: 405-231-8650 Fax: 405-606-3895

Toll Free - 800#:

Director's Email: mpatton@metrolibrary.org

Library's Web Page: www.metrolibrary.org

Population:	Adult	Juvenile	Total
City:	36,222	12,755	48,977
County:	514,361	176,905	691,266

County Service Area: 718 Square Miles Do you serve all in county w/o charge?  YES  
If NO, Describe:

Director/Librarian: Mary Patton

Person Completing: Stuart Williamson, Researcher

Number Of Branches: 0 BookMobiles: 0 Other Outlets: 0

Note: City pop from MLS defined service area 2007

Total Staff FTE	29.82	MLS FTE	11.25	Librarian FTE:	4.93	Other FTE:	13.65
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## Library Data and Demographics(2)

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Square Footage For Library:

Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Has any building in the library or system been renovated, expanded, or new construction completed within the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

### US/State Districts/Representatives

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U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

**Holdings** Section FinalizedEstimated Data? 

<b>Printed Materials</b>	Physical Units	Titles	Added	Discarded
<b>Bound</b> (Books/Serials/Etc.)				
Adult:	136,509	128,318	15,898	14,869
Juvenile:	34,806	32,370	2,976	4,060
<b>Total Bound:</b>	<b>171,315</b>	<b>160,688</b>	<b>18,874</b>	<b>18,929</b>
<b>Unbound</b>				
Current Serial Subscriptions (Non Electronic)	988.00	846.00	11.00	51.00
<b>Total Printed Materials:</b>	<b>172,303.00</b>	<b>161,534</b>	<b>18,885</b>	<b>18,980</b>
<b>Electronic Materials</b>				
	Physical Units	Titles	Added	Discarded
Audio Materials:	5,842.00	5,842.00	932.00	1,163.00
Video Materials:	6,147.00	6,147.00	784.00	1,312.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	236.00	193.00	112.00	80.00
<b>Total Electronic Materials:</b>	<b>236.00</b>	<b>193</b>	<b>112</b>	<b>80</b>

## Database Detail:

- Paid by your Library	193
- by other coop	0
- by State Library	23

## Library Hours

Section Finalized

	Main/HQ	
Hours open per week:	70.00	Total Annual Hours: <span style="border: 1px solid black; padding: 2px;">3,640.00</span>
Hours after 5pm M-F:	17.00	
Hours Sat, Sun:	13.00	
Days Closed for Holidays:	15.00	

### Regular Hours

	Period 1		Period 2		Period 3	
Sun	1:00pm	6:00pm				
Mon:	9:00am	9:00pm				
Tues:	9:00am	9:00pm				
Wed:	9:00am	9:00pm				
Thurs:	9:00am	9:00pm				
Fri:	9:00am	6:00pm				
Sat:	9:00am	5:00pm				

**Total Regular Hours Per Week 70.00**

### Summer Hours

	Period 1		Period 2		Period 3	
Sun						
Mon:						
Tues:						
Wed:						
Thurs:						
Fri:						
Sat:						

**Total Summer Hours Per Week 0.00**

## Reference/Circulation

Section Finalized Estimated Data?  NO

### Annual Circulation Transactions

Adult	Juvenile:	<b>Total:</b>
<input type="text" value="263,668"/>	<input type="text" value="85,429"/>	<input type="text" value="349,097"/>

Annual Circulation Transactions Per Capita:

## Borrowers

Section Finalized Estimated Data?  NO

### Number Of Registered Borrowers

Adult:	Juvenile:	<b>Total:</b>
<input type="text" value="25,839"/>	<input type="text" value="5,469"/>	<input type="text" value="31,308"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

**Programs/InterLibrary** Section Finalized    Estimated Data?  NO

<b>Programs</b>		Number	Attendance
Summer 6/06 - 8/06	Note: Last Years Program	24	2707
Other programs for children	7/06 - 6/07	154	3230
Programs given for adults	7/06 - 6/07	1100	7723
Summer Teens 6/06 - 8/06	Note: Last Years Program	5	221
Programs given for teens	7/06 - 6/07	31	664
<b>Total Programs:</b>		<b>1314</b>	<b>14545</b>
Program Attendance Per Capita:			0.30

**Continuing Education/Internet Use** Section Finalized Estimated Data?  NO**Continuing Education**

# of Staff	# of Board	Total CEs
<input type="text" value="41"/>	<input type="text" value="0"/>	<input type="text" value="43"/>

**Electronic Service and Internet Use**

Does your library provide electronic services?   
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations?  
Public  Staff:  Shared  Total

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?

- Which Software?

- Hosted Where?

## Salaries and Benefits

Section Finalized Estimated Data?  NO

### Salaries

Beginning Librarian's Annual Salary:	<input type="text" value="\$34,424"/>
Director's Current Annual Salary:	<input type="text" value="\$41,461"/>
Director's Hours Per Week:	<input type="text" value="40"/>
Salary @ On 5.15 per hour:	<input type="text" value="\$10,712"/>

### Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	<input type="text" value="\$51,958"/>	Department Head	<input type="text" value="\$68,994"/>
Information Technology Director:	<input type="text" value="\$0"/>	Selector:	<input type="text" value="\$0"/>

## Board/Staff Data

Section Finalized

### Months The Board Meets

Jan
  Feb
  Mar
  Apr
  May
  Jun  
 Jul
  Aug
  Sep
  Oct
  Nov
  Dec

Board meeting time:   
 In which week?   
 Day of week:   
 MeetFrequency

Number of Board Members:   
 Number of Staff Members:

**Equipment** Section FinalizedPhotocopier? Automated Circulation System? Microfilm/Fiche Reader/Printer? Which automation system? Microcomputers? Windows Based? 

Number of microcomputers:

Public: Staff: Shared: Automated Public Access Catalog? Number of OPACs only: **Policies and Catalog** Section Finalized**Policies**Friends of Library Group? Local Literacy Program? Friends  
Contact  
Name and  
AddressLiteracy Contact  
Name \_PhoneWritten statement of purpose?  Year last reviewed